Address List Review 1999 Technical Guide For the Local Update of Census Address Program

Table of Contents			Page
	Part A: Overview	of the Address List Review Opportunity	1
		Introduction to the Local Update of Census Addresses	
		(LUCA) Program	1
	A.	What is the LUCA Program?	2
	B.	Training and Support	3
	C.	How to Participate	6
	D.	Requirements for Participation	6
	E.	Census Bureau's Responsibilities	6
	F.	Participant's Responsibilities	7
	G.	General Flow of the Program for 1999	8
	Chapter 2.	Confidentiality Agreement and Security Guidelines	10
	A.	Why Confidentiality?	11
	B.	Significance of the Confidentiality Agreement	13
	C.	Security Guidelines	14
	D.	Compliance with the Security Guidelines	14
	E.	Return or Destruction of Census Bureau Materials	15
	Chapter 3.	Census Addresses	18
	A.	How Addresses are used in the Census	18
	B.	Census Address List	19
	C.	Types of Housing Units	20
	Chapter 4.	Census Blocks	22
	Chapter 5.	Preparing Local Estimates	23
	A.	Introduction	23
	B.	Preparation of Local Estimates	24

C.	Strategies for Counting Housing Units	27
Chapter 6.	Map Updates	30
A.	Introduction	31
B.	Boundary and Annexation Survey (BAS)	31
C.	Boundary Updates	31
D.	Street and Road Updates	33
E.	The Map Sheet-Block Number Relationship List	35
F.	Examples of Updates	37
Part B: Paper Add	dress List Review Materials	43
Chapter 1.	Description of Materials	43
A.	Census 2000 Block Housing Unit Summary List	43
B.	The Census Address List Page	47
C.	The 1990 Census Block Summary List	53
Chapter 2.	Use of Paper Materials	55
A.	The Census 2000 Block Housing Unit Summary List	55
B.	The Census Address List	56
C.	Security Guidelines	57
D.	Return or Destruction of Census Bureau Materials	59
Part C: Computer	-Readable Address List Review Materials	61
_	Opening the Computer-Readable Files	61
A.	Introduction	62
B.	File Names	62
C.	File Formats	63
D.	File Security	63
E.	Types of Software	65
F.	Defining Fields	66

Chapter 2. Contents of Computer-Readable Files	67
A. Census 2000 Block Housing Unit Summary List File	67
B. The Census Address List File	69
C. 1990 Census Block Housing Unit Summary List File	74
Chapter 3. Updating the Census 2000 Block Housing Unit Summary	File 76
A. Copying the File(s)	76
B. Writing to the File	77
C. Saving the File	78
Chapter 4. Responses and File Security	79
A. Census 2000 Block Housing Unit Summary File	79
B. Census Address List Files	80
C. Maps	81
D. Destruction of File Copies	81
Appendices	82
A. Glossary of Terms	83
B. Confidentiality Agreement	87
C. Destruction of Materials Form	88
D. Address List Review Abbreviations	89
E. Within Structure Designation Abbreviations	90
F. Local Update of Census Addresses Program-Annexations and Detachments	91
G. Map Legend	92
H. Warning to Microsoft Excel Users	93
I. Federal Programs Using Census Bureau Population Data to	75
Distribute Funds	95
Index	100